

Rev. 6/2008

PRESBYTERIAN CHURCH (U.S.A.)
CHURCH LEADERSHIP CONNECTION
100 WITHERSPOON STREET
LOUISVILLE, KY 40202-1396
Toll Free 1-888-728-7228 ext. 8550
Fax # (502) 569-5870
www.pcusa.org/clc/

Church Information Form (Part I) Step 1 of 5

Church/Organization ID 04265
Church/Organization Name First Presbyterian Church
Mailing Address 324 Madison Street
City Jefferson City State MO Zip Code 65101
Telephone Number 573-636-2149 Fax Number 573-634-4528
Email rerickson@fpcjcmo.org
Web site www.fpcjcmo.org

Step 2 of 5

Church Size (Select one)

- Under 100 members
 101 - 250 members
 251 - 400 members
 401 - 650 members
 651 - 1000 members
 1001 - 1500 members
 More than 1500 members
 N/A

Average Worship Attendance 320

Church School Attendance 150

Church School Curriculum Presbyterian Word – Adult, Witness Blue - Children

Check if certified as eligible for participation in the Seminary Debt Assistance Program

CIF (Part I) - Step 3 of 5

Ethnic Composition Of Congregation (in whole %):

Enter the percentage of each racial ethnic component of your congregation.

3.4% African American
96.4% Caucasian
_____ Chinese
_____ Hispanic Mexican/Central American
_____ Hispanic Puerto Rican
0.1% Japanese
_____ Korean
0.1% Native American
_____ Taiwanese
_____ Other Asian
_____ Other

CIF (Part I) - Step 4 of 5

Presbytery Missouri Union Synod Mid-America

Community Type (select one)

_____ Rural _____ Village _____ Town
X Small City _____ Suburban _____ Urban
_____ Inner City _____ College _____ Recreation
_____ Retirement _____ N/A

CIF (Part I) - Step 5 of 5

Clerk of Session Details:

Name Don Shinkle

Address 2342 Hatting Place

City Jefferson City State MO Zip Code 65109

Preferred Phone 573-893-9429 Alternate Phone _____

E-mail djshinkle@yahoo.com

FAX n/a

Church Information Form (Part II)

Step 1 of 7

Church/Organization ID 04265

Church/Organization Name, City, State First Presbyterian Church, Jefferson City, Missouri

Position To Be Filled (select one)

- | | |
|---|---|
| <input type="checkbox"/> Associate Pastor (Christian Education) | <input type="checkbox"/> Campus Ministry |
| <input type="checkbox"/> Associate Pastor (Youth) | <input type="checkbox"/> Chaplain |
| <input type="checkbox"/> Associate Pastor (Other) | <input type="checkbox"/> Pastoral Counselor |
| <input type="checkbox"/> Associate Pastor (Young Adult) | <input type="checkbox"/> Church Educator (Non-ordained) |
| <input type="checkbox"/> Pastor (Solo) | <input type="checkbox"/> <u>1/2</u> Youth Director (Non-ordained) |
| <input type="checkbox"/> Pastor (Head of Staff) | <input type="checkbox"/> Administrator |
| <input type="checkbox"/> Pastor (New Church Development/Fellowship) | <input type="checkbox"/> Church Business Administrator |
| <input type="checkbox"/> Pastor (Redevelopment/Transformation) | <input type="checkbox"/> Executive/Director |
| <input type="checkbox"/> Pastor (Tentmaker/Part-time) | <input type="checkbox"/> Minister of Music (ordained) |
| <input type="checkbox"/> Pastor (Yoked/Multiple) | <input type="checkbox"/> Director of Music (non-ordained) |
| <input type="checkbox"/> Pastor (Parish) | <input type="checkbox"/> College/Seminary Faculty |
| <input type="checkbox"/> Pastor (Shared Ministry) | <input type="checkbox"/> College/Seminary Staff |
| <input type="checkbox"/> Pastor (Supply) | <input type="checkbox"/> Mission Co-Worker (International) |
| <input type="checkbox"/> Executive Pastor | <input type="checkbox"/> General Assembly Staff |
| <input type="checkbox"/> Co-Pastor | <input type="checkbox"/> Presbytery Program Staff |
| <input type="checkbox"/> Designated Pastor | <input type="checkbox"/> Synod Program Staff |
| <input type="checkbox"/> Mission Pastor | <input type="checkbox"/> Presbytery/Synod Stated Clerk |
| <input type="checkbox"/> Interim Pastor | <input type="checkbox"/> Presbytery/Synod Executive/Leader |
| <input type="checkbox"/> Interim Associate Pastor | <input type="checkbox"/> Presbytery/Synod Exec/Leader & SC (combined) |
| <input type="checkbox"/> Interim Ministry (Governing Body) | <input type="checkbox"/> <u>1/2</u> Other- Contemporary Music Leader |

Specify Title (if appropriate) Director of Youth Ministry and Contemporary Worship (DYCW)

Employment Status

Full Time Part Time Open to Either

Years of Experience Desired

less than 2 years 2 years or more
 4 years or more 6 years or more 8 years or more

Language Requirements

English Spanish Korean Mandarin Chinese
 Japanese Cantonese Taiwanese Other

Education Requirements: Bachelor of Arts or Equivalent Experience

CIF (Part II) - Step 2 of 7

Is this a yoked congregation? No Yes (If yes, please complete the Yoked Congregation Details Form.)

CIF (Part II) - Step 3 of 7

Brief Church Mission Statement: *Please limit your response to no more than 1500 characters including spaces and punctuation.*

We are a fellowship of believers dedicated to praising and glorifying our Lord Jesus Christ. We seek God's enlightenment through dedicated worship, Bible study and prayer.

We strive to cultivate and encourage participation in our congregational life and leadership, respect for varying viewpoints and appreciation for individual gifts.

We praise God through our worship, our music and our ministry to others furthering God's Kingdom here on earth, through local and global mission opportunities.

We encourage and strengthen each other in our journey of faith to witness to God's love by striving for peace, respect and justice for all in this time and place.

Narrative Questions:

Please write a brief description of your church/organization programs or accomplishments.

We are a dynamic downtown church with diverse worship styles and numerous community outreach programs to educate disadvantaged children through our preschool, feed the hungry through our food cupboard and build houses for people in need through Habitat for Humanity. We have a rich history (founded in 1834) and an even more exciting future as we become the hub for ecumenical worship and mission outreach in the community. The congregation strongly supports youth mission, fellowship and education. We incorporate art, sculpture, drama and a variety of music into our three Sunday worship services on Sunday morning (8:30 and 10:45 am) and Sunday evening at 5 pm.

Congregational programs include numerous opportunities to meet the needs of an intergenerational congregation that facilitates its active involvement and participation. We have an active and vibrant youth program which involves weekly Sunday School/Confirmation classes, weekly fellowship activities, mission trips, Youth Retreats and Conferences, and a variety of other activities. FPC supports children and education by sponsoring weekday classes for preschoolers and kindergarten children at-risk, as well as sponsoring Boy Scouts and Cub Scout troops. FPC members, including our youth, join with individuals/groups in the community, nation and world in an ecumenical effort to enhance mission outreach. Our members have taken a leadership role in Habitat for Humanity, The Salvation Army feeding program, CROP Walk and the local interfaith family assistance programs of the Samaritan Center and Agape House.

We have exciting annual mission trips to renew friendships and assist our partners in Hungary, Peru, and Malawi. Many of these trips involve our youth as full participants. Our Youth travel yearly to the Youth Retreat at Montreat and then to Youth Mission through Reach Work Camp. We also have partnered with college students from Lincoln University (in Jefferson City) and Westminster College (20 minutes north) in the CROP Walk, holiday dinners for international Students, shared community ministry, shared worship and music leadership on campus and church.

We are proud of our active youth ministry, vibrant music programs, valuable Stephen Ministry and Presbyterian Women's circles. We are also proud of our traditional worship services in on Sunday Morning and the growing Contemporary worship service on Sunday evening, Sunday Night Live @ 5. This new evening service was started in the summer of 2011 and has included a variety of musical styles from contemporary, bluegrass, reggae and Taize with different expressions of faith through drama, sculpture, dance and weaving. SNL@5 has drawn from 60 to 120 people and helped to energize the church. FPC has a rich and wonderful history. With God's help we are ready to move forward on enhancing our current Youth Program for Middle School, High School and College youth and growing our worship experiences for all ages.

Describe what gifts, skills and experiences your congregation possesses to fulfill its mission.

Our congregation is gifted by God with a sense of camaraderie, compassion for those in need and commitment to seek God's will in our lives. FPC possesses a wide range of well-educated individuals from a variety of professions who give their time, energy and expertise to enrich the activities of our church. We have a very active music program that is led by professionally-trained music educators. We are blessed with an exceptional pastoral staff and an active session and diaconate. FPC benefits from the effective services of a Church Educator who organizes and oversees many activities and programs. First Presbyterian believes in team leadership and operates in that model. The Director of Youth and Contemporary Worship will staff the Youth Ministry team and be part of the Worship Planning Team. We have discovered artistic, dramatic and musical gifts within the congregation as we have incorporated those gifts into both our morning and evening (SNL@5) worship services.

Together, through God's grace, we are equipped to respond to a variety of needs and ministries. FPC is highly responsive to opportunities that allow us to share God's grace in communion with others. This includes volunteering in a wide variety of local missions, participating in work projects around the country, and traveling on international mission trips to support Presbyterian-related churches in Hungary, Peru, and Malawi. FPC is a positive and cohesive church family and our youth are actively involved in all aspects of the life of the church, serving as Deacons, worship leaders, mission trip participants and committee members.

What are the key theological issues of our church and society that are reflected in the ministry of your congregation/organization?

FPC has an ecumenical orientation, firmly rooted in the Reformed/Presbyterian tradition. We have taken a leadership role in promoting and providing opportunities for ecumenical and multi-ethnic worship and service in the community through a Community September 11th service, Community Good Friday Service, the CROP Walk and shared worship with Hispanic and African American congregations.

We have a deep and abiding theology that focuses on the church as a transforming community in the world. We believe that we are called to share the Gospel and care for God's people. We believe in a body of Christ with many diverse views that can find unity and common expression in the mission work of the church. This work is based on our belief that God has revealed Godself in the person and teaching of Jesus Christ who calls us into communion with the Triune God and the world. We see the Holy Spirit of God alive and at work in Jefferson City.

We believe that Jesus Christ has called us to become servants of God; to proclaim God's message of love, reconciliation and service; and to actively reach out to our neighbors (near and far, rich and poor) in God's name. As people of God, we accept the responsibility to use our time, talents and financial resources to the glory of God.

We recognize and celebrate the richness and complexity of scriptural interpretation and teaching. We seek deeper understanding through prayer, a robust study of scripture in worship and education, and serious engagement with one another and the stranger in our midst. We believe that each of us is in a different place in our faith journey and strive to be inclusive and sensitive in our practice of the Reformed/Presbyterian faith.

CIF (Part II) - Step 4 of 7

References (Limit 3)

Below, please list three persons who know your congregation. You might list your Executive Presbyter, a Committee on Ministry liaison, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name Joan Erickson
Address 915 A Leslie Blvd Jefferson City, MO 65101
Phone Numbers 573-635-9221(w) 1-800-635-3178
Relation General Presbytery of Missouri Union Presbytery
E-mail jerickson@mupresbytery.org

Name Tim Gaines
Address 2419 Lakewood Rd., Jefferson City, MO 65109-9121
Phone Numbers 573-694-6910 (cell) 573-634-2031 (h)
Relation Church Member – Elder – Member of the SNL@5 Praise Team
E-mail tcgfamily@mchsi.com

Name Rev. David Jones, III
Address 2612 Devine Street, Apt C, Columbia, SC 29205
Phone Numbers (803) 771-4408 (church)
Relation Previous Intern for Youth Ministry at FPC, JC – July 2007-August 2009
E-mail djones58@gmail.com

CIF (Part II) - Step 5 of 7

Position Description: *For each section please limit your response to no more than 1500 characters including spaces and punctuation.*

Major Responsibilities: *For what specific tasks, assignments, and program areas will this person have responsibility?*

The primary responsibility of the Director of Youth Ministry and Contemporary Worship (DYCW) will be to coordinate our Youth Ministry program and our Contemporary worship services. The Youth Ministry includes our Middle School, High School and College youth, with major responsibilities for planning and carrying out the activities of our Youth Program. The Contemporary worship involves planning the Contemporary worship services with the Pastoral staff and coordinating the music, liturgists and artist involved in worship. He/She will work in conjunction with our Pastors to provide learning experiences that increase Biblical awareness and illuminate God's call on the congregation's time and talents. The DYCW will be involved in the lives of our youth, demonstrating her/his faith in action, and providing a positive role model for our youth. Our Director of Youth and Contemporary Worship will guide our youth's involvement with ecumenical and interfaith ministries and missions in our community and throughout God's world. He/she will work collaboratively with our Pastor and Associate Pastor, Christian Educator, the Youth Ministry Team, and Worship Planning Team.

Specific tasks will include planning and preparing for the Contemporary Worship services on Sunday (Sunday Night Live @ 5) and sharing in the worship leadership of the services. The DYCW will meet monthly with the Worship Planning Team to coordinate the three worship services and worship themes. The DYCW will teach the Senior High Sunday School class, plan and lead the Wednesday evening Youth Meeting, plan and lead activities for our Middle School youth (with the assistance of volunteers), plan and supervise lock-ins, Retreats, Mission Trips and other overnight/week-end/week-long activities. Additionally, the DYCW will be involved in Worship Leadership, will be involved in some school/home visitation of youth and young adults, and will work with the pastors on coordinating ministry efforts.

Description of characteristics and qualifications needed in a person who would fill this position.

We are in search of a joyful Christian, who enthusiastically communicates God's gift of grace, especially to youth and young adults. This DYCW must have training in working with Middle School and High School youth in a church setting and a person who is able to bring scripture to life and make it understandable and relevant for youth. We seek an individual who has gifts and experience in leading Contemporary worship and is familiar with the genre and style of Contemporary worship music. We are seeking someone who either sings or plays an instrument to participate in the music and worship leadership, to recruit music leaders, to set up music for the musicians and to lead the Sunday Night Live @ 5 Praise Team. We seek a person who is able to challenge our youth to embrace the complexity of knowing, interpreting and living out Christ's direction for our lives. Our Director of Youth Ministry and Contemporary Worship should be supportive of the youth's participation in international and local missions, while challenging them to become more involved in sharing the love of God with all people. Our Director of Youth Ministry and Contemporary Worship will be one who is comfortable working collaboratively with our Pastor, Associate Pastor, Session, staff, Youth Ministry Team and congregation. He or she should be comfortable with a questioning, intellectual and largely professional congregation that is located in the state capital and, consequently, politically sensitive and involved. Our Director of Youth Ministry and Contemporary Worship will help develop a vision not only of where our youth program can go but also assist in moving the youth program in new and exciting directions.

Not Applicable (For Non-pastoral Positions Only)

Geographic Choices.

Suggest individuals from anywhere in the United States (or)

Suggest individuals only from specific areas checked below:

- | | |
|--|---|
| <input type="checkbox"/> Alabama | <input type="checkbox"/> Alaska |
| <input type="checkbox"/> Arkansas | <input type="checkbox"/> Arizona |
| <input type="checkbox"/> California | <input type="checkbox"/> Colorado |
| <input type="checkbox"/> Connecticut | <input type="checkbox"/> District of Columbia |
| <input type="checkbox"/> Delaware | <input type="checkbox"/> Florida |
| <input type="checkbox"/> Georgia | <input type="checkbox"/> Hawaii |
| <input type="checkbox"/> Idaho | <input type="checkbox"/> Illinois |
| <input type="checkbox"/> Indiana | <input type="checkbox"/> Iowa |
| <input type="checkbox"/> Kansas | <input type="checkbox"/> Kentucky |
| <input type="checkbox"/> Louisiana | <input type="checkbox"/> Maine |
| <input type="checkbox"/> Maryland | <input type="checkbox"/> Massachusetts |
| <input type="checkbox"/> Michigan | <input type="checkbox"/> Minnesota |
| <input type="checkbox"/> Mississippi | <input type="checkbox"/> Missouri |
| <input type="checkbox"/> Montana | <input type="checkbox"/> Nebraska |
| <input type="checkbox"/> North Carolina | <input type="checkbox"/> North Dakota |
| <input type="checkbox"/> New Hampshire | <input type="checkbox"/> New Jersey |
| <input type="checkbox"/> New Mexico | <input type="checkbox"/> New York |
| <input type="checkbox"/> Nevada | <input type="checkbox"/> Ohio |
| <input type="checkbox"/> Oklahoma | <input type="checkbox"/> Oregon |
| <input type="checkbox"/> Pennsylvania | <input type="checkbox"/> Puerto Rico |
| <input type="checkbox"/> Rhode Island | <input type="checkbox"/> South Carolina |
| <input type="checkbox"/> South Dakota | <input type="checkbox"/> Tennessee |
| <input type="checkbox"/> Texas | <input type="checkbox"/> Utah |
| <input type="checkbox"/> Vermont | <input type="checkbox"/> Virginia |
| <input type="checkbox"/> Washington | <input type="checkbox"/> West Virginia |
| <input type="checkbox"/> Wisconsin | <input type="checkbox"/> Wyoming |
| <input type="checkbox"/> x-International | |

CIF (Part II) - Step 6 of 7

Equal Employment Opportunity

"The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life. Persons of all racial ethnic groups, different ages, both sexes, various disabilities, diverse geographical areas, different theological positions consistent with the Reformed tradition, as well as different marital conditions (married, single, widowed, or divorced) shall be guaranteed full participation and access to representation in the decision making of the church." (G-4.0403)

"(The Committee on Ministry) shall provide for the implementation of equal opportunity employment for ministers and candidates without regard to race, ethnic origin, sex, age, marital status, or disability. In the case of each call, it shall report to the presbytery the steps in this implementation taken by the calling-group." (G-11.0502g)

"...Care must be taken (by the Pastor Nominating Committee) to consider candidates without regard to race, ethnic origin, sex, marital status, age, or disabilities." (G-14.0502b)

FORMS OF GOVERNMENT PRESBYTERIAN CHURCH (U.S.A.) See Also: Form of Government (G-10.0102n) (G-11.0502d, G-13.0201b)

Every Presbytery Committee on Ministry is to inform each Pastor Nominating Committee of its constitutional obligations and how it might assure fairness in the calling process.

Has the presbytery's Committee on Ministry thus counseled with the Pastor Nominating Committee regarding Equal Employment Opportunity?

Yes

No

Each Pastor Nominating Committee is expected to undertake its search for a minister in a manner consistent with the good news that in the Church *"...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus."*

Has the Pastor Nominating Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form of Government in this regard?

Yes

No

CIF (Part II) - Step 7 of 7

Search Committee Chairperson Detail:

Name Garth Haugen
Address 932 Sardonyx Dr.,
City Jefferson City State MO Zip Code 65109-6852
Preferred Phone 573-230-4829 (c)
Alternate Phone 573-761-3907(h)
FAX n/a
E-mail Address for PNC Communications: gshaugen@embarqmail.com

Endorsements

Search Committee _____ Date _____
Signature

Clerk of Session _____ Date _____
Signature

Committee on Ministry _____ Date _____
Signature

Rev. 9/2006

When you enter your CIF online, the CLC system will generate an email to your Clerk of Session and Committee on Ministry moderator for approval of the CIF. Once the CIF is submitted, the Clerk of Session and COM moderator may log in to the system and approve the CIF without waiting for the email. If you prefer, you may obtain the signatures of the PNC moderator, Clerk of Session, and COM moderator and fax this sheet to our office at 502.569.5870. This generally speeds up the approval process. Be sure to include the name, city, state, and ID number of your church on the faxed information. If you have questions, please call toll free 888.728.7228 extension 8550.